

SAN MATEO COUNTY SHERIFF'S OFFICE



Inter-Departmental Correspondence

DATE: November 21, 2013

TO: Deputy Galen Underwood

FROM: Sergeant Scott Kirkpatrick

SUBJECT: Internal Affairs Investigation # 13-IA-0045

This is to notify you that a complaint has been filed against you. You must appear for an interview at the time and place listed below.

Complainant: Sheriff Greg Munks

Complaint: Violation of, but not limited to;

San Mateo County General Order 2-01: Standards of Conduct and Performance

Section 3. General Conduct

F. Employees shall not commit or attempt to commit any act which is a violation of any State, Federal, County or City law, ordinance or regulation. Members also shall not engage in any activity of behavior which will bring discredit upon the San Mateo Sheriff's Office.

L. Employees will, at all times, conduct themselves in a manner that will not bring discredit upon the Sheriff's office or subject the Sheriff's Office, fellow employees or themselves to any criticism, disgrace or public ridicule. Such conduct will be deemed conduct unbecoming an officer. Application will be equal in official and private acts.

Date of Incident: August 15, 2007 through September 22, 2013

Complaint Summary: It is alleged that you committed multiple sexual crimes, while off-duty.

Interview Date & Time: TBD

Interview Location: TBD

Interviewer: Sergeant Scott Kirkpatrick

This interview is part of an administrative investigation regarding the complaint filed against you. You do not have the right to remain silent. If you refuse to submit to any interview or answer the investigator's questions that are directly related to this investigation you may be subject to disciplinary action.

You have the right to be represented by the person of your choice as long as that person is not a party to this complaint. If the scheduled interview date and/or time is inconvenient or undesirable to you or your representative, please contact me and the interview will be rescheduled without prejudice.

As a superior officer, I am ordering you not to speak with anyone regarding this on-going investigation, other than your legal representative, until the investigation is completed.

Sergeant Scott Kirkpatrick
San Mateo County Sheriff's Office



COUNTY OF SAN MATEO

Office of the Sheriff

400 COUNTY CENTER

REDWOOD CITY

CALIFORNIA 94063-1662

TELEPHONE (650) 599-1664

GREG MUNKS
SHERIFF

CARLOS G. BOLANOS
UNDERSHERIFF

TRISHA L. SANCHEZ
ASSISTANT SHERIFF

www.smcsheriff.com

September 26, 2013

Deputy Galen Underwood
Operations Division

HAND-DELIVERED

Re: Temporary Assignment to Work at an Alternate Location

Dear Deputy Underwood:

Effective immediately, you are under investigation into alleged misconduct on your part.

On September 26, 2013, we received notification from the Santa Clara County Sheriff's Office that you are currently in their custody, and therefore, you do not meet the requirements of an assignment to work in an alternate location. Therefore, effective September 26, 2013, you are considered Absent Without Leave (AWOL) and will no longer continue to receive your regular pay and/or 4850 benefits.

If you are released from custody, you will be temporarily assigned to work at home until further notice. If this occurs, please contact us immediately and provide us with the documentation that a change has occurred.

You are directed to not appear at any County of San Mateo buildings or affiliated substations/ government buildings, to not call any County of San Mateo employees, and to not access the computer system while on this temporary assignment without receiving advance permission from Sergeant Scott Kirkpatrick. Should you need to retrieve any personal belongings from the office, you are to call Sergeant Scott Kirkpatrick beforehand at (650) 363-4692 to make arrangements.

Sincerely,

Captain Tom Gallagher
(650) 363-4498

cc: Sheriff Greg Munks
Undersheriff Carlos Bolanos
Captain John Quinlan, Support Services Division
Donna Vaillancourt, Human Resources Director
Michelle Kuka, Human Resources Analyst
Civil Service and Department Personnel Files